

VACANCIES FOR FULL TIME RESERVE SERVICE POSITIONS

MAY 2014

VACANCY FOR AN OR6 OF ANY SPECIALISATION SERVING AS A BOARD AND SEARCH INSTRUCTOR WITHIN THE NAVAL MILITARY TRAINING (NMT) ORGANISATION HMS RALEIGH - REF No 1753151

A vacancy has arisen for an OR6 of any specialisation to serve as a Board and Search Instructor (BSI) within the Naval Military Training Organisation HMS RALEIGH on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the OC Board and Search (OCBS) The HMS RALEIGH NMT BSI has the following duties:

- To be SME for International Courses, and Xeres.
- To ensure all relevant documentation is produce for all IDT Courses.
- To instruct when required on all board and search courses for the Royal Navy.
- To Advise OCBS on matters regarding International training.
- To conduct establishment Duties at HMS Raleigh where required.
- To be the Board and Search School Workplace Risk Assessor, Environmental Protection Officer and Accident Reporting Manager.
- To be responsible for course conduct.
- To act as First Aider as required.
- To ensure all ladder equipment is kept in date.
- To ensure all defects are reported.
- To be the store and Radio manager.
- To liaise with CI and produce Scenario Documentation for BDx's.
- To attend all PT sessions.

Pay will be between £26,590.08 and £32,717.88 per annum depending on increment level and pay spine.

.VACANCY FOR AN OF2 OF THE WEAPONS ENGINEERING SPECIALISATION SERVING AS THE VIRTUAL PLANNING TEAM STAFF OFFICER TO CAPTAIN (SOUTH) WITHIN THE FOST ORGANISATION IN HMNB DEVONPORT PLYMOUTH - REF No 1737462

A vacancy has arisen for an OF2 of the Weapons Engineering specialisation to serve as the Virtual Planning Team Staff Officer (VPTSO3) within the FOST Organisation in HMNB Devonport, Plymouth on FTRS(LC) Terms and Conditions of Service (TCOS).

The VPT Staff Officer (VPTSO3) is to be a FTRS post with a sea liability responsible for efficient management and use of the limited FOST(S) technical Suitably Qualified Experienced Personnel (SQEP), to properly inform and assist with the design, development and generation of QEC, T26 and MARS . In order to maintain operational currency VPTSO3 is to retain the ability to deliver bespoke Operational Sea Training (OST) for in service platforms.

Accountable through VPTSO2 to Staff Marine Engineering Officer (SMEO) the VPTSO3 primary purpose is to act as the Single Point of Contact (SPOC) at FOST(S) who can collate, prioritise and disseminate demands from new build projects placed on FOST(S), and to ensure that they are met efficiently and in a timely manner. In addition to record and manage actions and decisions taken with respect to the different elements of projects including Working Groups (WG) that will inform the development of downstream training and assurance activity, and act as the SPOC for VPT teams formed within core sea

rider FOST(S) personnel. Pay will be between £35,271.84 and £41,946.00 per annum depending on increment level.

VACANCIES FOR 14 X OR6/OR7 OF THE MARINE ENGINEERING SPECIALISATION SERVING AS SECTION HEADS DURING HMS ALBION'S SUPPORT (UPKEEP) PERIOD AT HMNB DEVONPORT – REF No 1077033

Vacancies have arisen for 16 x OR6/OR7 of the Marine Engineering Specialisation to serve as Section Heads, during HMS ALBION's Support (Upkeep) Period at HMNB Devonport, on FTRS(HC) Terms and Conditions of Service (TCOS).

To regenerate HMS ALBION from extended readiness, it is intended to conduct a Support (Upkeep) Period at HMNB Devonport. During this period, HMS ALBION will be manned at a minimum level until manning levels ramp-up towards the Ship Staff Move Onboard (SSMOB) milestone and beyond.

Accountable, to the Senior Engineer, primary purposes are to:

- a. Support delivery of the Support Period Contract.
- b. Undertake planned maintenance.
- c. Prepare for HMS ALBION's return to the operational Fleet.

Secondary purposes are to:

- a. Lead and manage subordinates as directed.
- b. Undertake Ship duties as directed.

Pay will be between £29,020.80 and £38,319.60 per annum depending on increment level.

VACANCIES FOR 6 X OR6/OR7 OF THE WEAPONS ENGINEERING SPECIALISATION SERVING AS SECTION HEADS DURING HMS ALBION'S SUPPORT (UPKEEP) PERIOD AT HMNB DEVONPORT - REF No 1077051

Vacancies have arisen for 6 x OR6/OR7 of the Weapons Engineering Specialisation to serve as Section Heads, during HMS ALBION's Support (Upkeep) Period at HMNB Devonport, on FTRS(HC) Terms and Conditions of Service (TCOS).

To regenerate HMS ALBION from extended readiness, it is intended to conduct a Support (Upkeep) Period at HMNB Devonport. During this period, HMS ALBION will be manned at a minimum level until manning levels ramp-up towards the Ship Staff Move Onboard (SSMOB) milestone and beyond.

Accountable to the Senior Weapons Engineer, primary purposes are to:

- a. Support delivery of the Support Period Contract.
- b. Undertake planned maintenance.
- c. Prepare for HMS ALBION's return to the operational Fleet.

Secondary purposes are to:

- a. Lead and manage subordinates as directed.
- b. Undertake Ship duties as directed.

Pay will be between £29,020.80 and £38,319.60 per annum depending on increment level.

A VACANCY FOR AN OR6 OR OR7 OF THE SEAMANSHIP SPECIALISATION SERVING AS THE IDT MARITIME TRAINING TEAM (IMTT) INSTRUCTOR (SEAMANSHIP) AT MWS COLLINGWOOD – REF No 1763594

A vacancy has arisen for an OR6 or OR7 of the Seamanship Specialisation to serve as the IDT Maritime Training Team (IMTT) Instructor (Seamanship) at MWS COLLINGWOOD on FTRS(FC) Terms and Conditions of Service (TCOS).

Accountable to the IMTT SO3 NAV the IMTT INST SEA primary purpose is:

As a member of the IDT Maritime Training Team (IMTT), assist with the planning and conduct of International Defence Training overseas in support of the MOD Security Cooperation Activity Programme under IDT(RN) direction.

IMTT will deliver:

- Maritime Law Enforcement Course / Board and Search Course
- Exclusive Economic Zone Security Course
- Shore HQ C2 Course
- Small Boat Operation and Maintenance Course
- Seamanship / Ships Husbandry Course
- Emergency Planning & Response / Crisis Management / SAR Course

His/her secondary purposes are:

1. As part of the deployed IMTT, provide instruction in Maritime Tactical Communications and Seamanship.
2. Act as the IMTT subject matter expert on Maritime Tactical Communications and Seamanship.
3. Assist in the delivery of Exclusive Economic Zone training, building and maintaining adequate subject matter expertise in support of this.
4. Liaise with other RN training groups/units/elements, Babcock and other supporting staff to ensure the smooth delivery of assigned training commitments.
5. Where spare capacity exists, support the broader MWS training output as required by OiC ICTU.
6. Where spare capacity exists, perform the duties of MWS Duty International Defence Training Officer in accordance with the duty roster. (Only applicable to OR7).
7. Provide input for staff papers, briefings and other correspondence on the subject of the IMTT as required by IDT(RN).

Pay will be between £33,228.84 and £40,199.52 per annum depending on rank and increment level.

A VACANCY FOR AN OF2 OF THE WARFARE (PWO) SPECIALISATION SERVING AS THE IDT MARITIME TRAINING TEAM (IMTT) SO3 (MARSY) WITHIN MWS COLLINGWOOD – REF No 1763592

A vacancy has arisen for an OF2 of the Warfare (PWO) Specialisation to serve as the IDT Maritime Training Team (IMTT) SO3 (MarSy) within MWS COLLINGWOOD on FTRS(FC) Terms and Conditions of Service (TCOS).

Accountable to the IMTT PWO the IMTT SO3 MarSy primary purpose is:

As a member of the IDT Maritime Training Team (IMTT), plan and conduct International Defence Training overseas in support of the MOD Security Cooperation Activity Programme under IDT(RN) direction.

IMTT will deliver:

- Maritime Law Enforcement Course / Board and Search Course
- Exclusive Economic Zone Security Course
- Shore HQ C2 Course
- Small Boat Operation and Maintenance Course
- Seamanship / Ships Husbandry Course
- Emergency Planning & Response / Crisis Management / SAR Course

His/her secondary purposes are:

1. As directed by IMTT PWO, liaise with national and international authorities in the execution and delivery of overseas training.
2. Act as the IMTT subject matter expert on the conduct and planning of Maritime Security, and the Command & Control of Board & Search Operations..
3. Act as IMTT 2ic and assist with the planning, co-ordination and delivery of overseas training under the direction of IDT(RN).
4. Liaise with other RN training groups/units/elements, Babcock and other supporting staff to ensure the smooth delivery of assigned training commitments.
5. Where spare capacity exists, support the broader MWS training output as required by OiC ICTU.
6. Where spare capacity exists, perform the duties of MWS Duty International Defence Training Officer in accordance with the duty roster.
7. Provide input for staff papers, briefings and other correspondence on the subject of the IMTT as required by IDT(RN).
8. Act as DO to IMTT Instructor (B&S).

Pay will be between £38,436.12 and £45,741.12 per annum depending on increment level.

A VACANCY FOR AN OF2 OF THE WARFARE SPECIALISATION SERVING AS THE IDT MARITIME TRAINING TEAM (IMTT) SO3 (NAV) WITHIN MWS COLLINGWOOD – REF No 1763593

A vacancy has arisen for an OF2 of the Warfare Specialisation to serve as the IDT Maritime Training Team (IMTT) SO3 (Nav) within MWS COLLINGWOOD on FTRS(C) Terms and Conditions of Service (TCOS).

Accountable to the IMTT PWO the IMTT SO3 (Nav) primary purpose is:

As a member of the IDT Maritime Training Team (IMTT), plan and conduct International Defence Training overseas in support of the MOD Security Cooperation Activity Programme under IDT(RN) direction.

IMTT will deliver:

- Maritime Law Enforcement Course / Board and Search Course
- Exclusive Economic Zone Security Course
- Shore HQ C2 Course
- Small Boat Operation and Maintenance Course
- Seamanship / Ships Husbandry Course
- Emergency Planning & Response / Crisis Management / SAR Course

His/her secondary purposes are:

1. As directed by IMTT PWO, liaise with national and international authorities in the execution and delivery of overseas training.
2. Act as the IMTT subject matter expert on the conduct and planning of Navigation and Seamanship training.
3. Assist with the planning, co-ordination and delivery of overseas training under the direction of IMTT PWO.
4. As directed by IMTT PWO, liaise with other RN training groups/units/elements, Babcock and other supporting staff to ensure the smooth delivery of assigned training commitments.
5. Where spare capacity exists, support the broader MWS training output as required by OiC ICTU.
6. Where spare capacity exists, perform the duties of MWS Duty International Defence Training Officer in accordance with the duty roster.

7. Provide input for staff papers, briefings and other correspondence on the subject of the IMTT as required by IDT(RN).
8. Act as DO to IMTT Instructor (Seamanship).

Pay will be between £38,463.12 and £45,741.12 per annum depending on increment level.

VACANCIES FOR 2 X OF2/OF3 OF ANY SPECIALISATION SERVING AS BATTLE WATCH CAPTAINS ON THE MINE WARFARE BATTLE STAFF IN UKMCC BAHRAIN – REF No 1783457

Vacancies have arisen for 2 x OF2/OF3 (Lt Cdr or Lt or equivalent) of any Specialisation to serve as Battle Watch Captains (BWC) on the Mine Warfare Battle Staff in Bahrain on FTRS(FC) Terms and Conditions of Service (TCOS).

The Battle Watch Captains (BWCs) are nominally augmentees, 3 in number RN or RNR officers, who form the Current Operations Cell in support the permanent Battle Staff. Each BWC leads a watch who manage the Operations Room in order to maintain the current operational picture. In addition to the BWC, a watch comprises of an Operations Room Supervisor (ORS) and an Operations Room Assistant (ORA). The Current Operations Cell work as directed by the SOO (SO2 N3-5). The BWC is the first point of contact for MCM Forces operating under the MWBS.

Accountable to SOO the BWC primary purpose is to present to the MW Commander an up to date Recognised MCM Picture, to assist in the formulation of tasking and in the production of tasking orders and co-ordination signals for current operations (up to 24 hours). Maintain a 24 hour watchkeeping roster. His/her secondary purpose is to call the nominated MWBS Officer for emergent situations

Primary responsibilities of each BWC are:

- a. To direct the activities of the watch to ensure an accurate picture of MCM Operations is maintained at all times.
- b. Muster the classified documents and crypto within the MWBS between 2000-0000 and sign S1325s on completion.
- c. Draft tasking signals as directed by COS for units assigned.
- d. Draft reports from as required by COS including ASSESSREPS and MCM SITREPS, Daily SITREPS are to be considered as live, working documents and kept up to date at all times.
- e. Prepare the summary of events over the previous 24 hours, and report on all notable signals received overnight, for the morning update/Command brief.
- f. Using MCM EXPERT, assess the rate of MCM progress from assigned units from MCMREP signals.
- g. Ensure that MDAs are promulgated on receipt of MINEFIND signals, if required.
- h. Monitor all inputs to MTSS, consulting CPOOMW when necessary.
- i. Take immediate action as required by any emergency within the TA's assigned area recalling staff as required.
- j. Maintain the Operations Room Narrative and FORMEX 101.
- k. Advise SEO/GLC of all operational constraints on berthing arrangements and arrival/ departure times, as they become known.
- l. Advise SOO of any events that impact the Command Estimate.
- m. Ensure that the Command Brief is kept up to date at all times, being ready to brief at short notice, and by the time specified in the Daily Battle Rhythm.
- n. Ensure CSS Traffic and the RMP are monitored on a regular basis in the absence of the staff.
- o. In the absence of a SR N2, collate and present the INTEL Picture during the Daily Command Brief.

Pay will be between £38,463.12 and £58,025.04 per annum depending on increment level.

**A VACANCY FOR AN OR6/OR7 OF THE WARFARE SPECIALISATION SERVING AS THE
OPERATIONS ROOM SUPERVISOR (ORS) ON THE MINE WARFARE BATTLE STAFF IN UKMCC
BAHRAIN – REF No 1783458**

A vacancy has arisen for an OR6/OR7 (CPO/PO or equivalent) of the Warfare specialisation to serve as the Operations Room Supervisor (ORS) on the Mine Warfare Battle Staff in Bahrain on FTRS(FC) Terms and Conditions of Service (TCOS).

The Operations Room Supervisors (ORS) are nominally augmentees, 3 in number RN or RNR Mine Warfare Senior Rates, organised into three watches which form the Current Operations Cell in support of the permanent Battle Staff. The ORS supervises the Operations Room Assistant (ORA) within the watch and assists the BWC in the management of the Operations Room in order to maintain the current operational picture.

Accountable to the Battle Watch Captain (BWC) (SO2/3 N3), his/her primary purpose is to assist the BWC in the maintenance of the Recognised MCM Picture and to assist in the formulation of tasking and in the production of tasking orders and co-ordination signals for current operations (up to 24 hours). Maintain a 24 hour watchkeeping roster. His/her secondary purpose is to maintain MTSS(R) information ensuring that it remains up to date and presents the current Mine Warfare situation.

The ORS's primary responsibilities are to:

- a. Supervise the routines within the Operations Room.
- b. Assist the BWC in the drafting of all MCM Signals.
- c. Update the MTSS information under the direction of the CPOOMW.
- d. Maintain the Narrative Log for muster and signing by the BWC at the end of each watch.
- e. Maintain the Master Signal File, filing the working copies of signals in the relevant logs.
- f. Ensure the Operations Room State boards are maintained and kept up to date at all times.
- g. Assist the CPOOMW to set up the Operations Room when so required.
- h. Muster all the Classified Books between 2000-0000.
- i. In the absence of CPOOMW, advise the BWC of the effect on MCM operations of MCM OPDEFs within individual assets.
- j. In the absence of SO3 HM, obtain and interpret weather forecasts from CSS and present during the Command Brief.

Pay will be between £30,445.68 and £43,875.96 per annum depending on increment level and pay spine.

**VACANCY FOR AN OF3 OF ANY SPECIALISATION SERVING AS THE SO2 STRATEGIC
MANPOWER DELEGATION PROJECT OFFICER (PPLAN SMD SO2) WITHIN PPLAN NCHQ, WEST
BATTERY, WHALE ISLAND - REF No 1755811**

A vacancy has arisen for an OF3 of any specialisation to serve as the PPLAN SMD SO2 within NCHQ, West Battery, Whale Island, Portsmouth on FTRS(LC) Terms and Conditions of Service (TCOS).

The PPLAN SMD SO2 works within the Personnel Planning Section of CNPS and is accountable to the Strategic Workforce Planner (Ratings) SO1 (PPLAN SWPR SO1) for the development and implementation of new processes and documentation to support Manpower Delegation.

His/her purposes are:

Primary Purpose: Development and implementation of new CNPS-related processes, policy and tools for the introduction of Strategic Manpower Delegation.

Secondary Purposes: To coordinate the detailed development and implementation of PPO-related processes and policy for Strategic Manpower Delegation, specifically:

- To develop effective means to process Manpower Trading proposals and other manpower change requests.
- To validate in detail iterations of the Naval Service Personnel Liability Baseline (SPLB) against Options, Change Proposals and inter-TLB Budget Transfers.
- To develop a Strategic Manpower Delegation-compliant manning priorities regime and to coordinate the completion of the RN People Strategy Manning Priorities task.
- To provide quality and coherent manpower data and advice to authorised recipients and delegated manpower managers, in order that manpower initiatives and associated Annual Business Cycle 3rd Order Assumptions and Options are developed in consonance with corporate Naval Manpower and Programming objectives.
- To provide broader support to PPLAN SWPR SO1 in the continuous improvement of workforce planning.

Pay will be between £44,429.88 and £53,210.64 per annum depending on increment level.

NOTE: Previous applicants need not apply

A VACANCY FOR AN OF2 OR OF3 OF THE AE (O) SPECIALISATION SERVING AS THE MAINTENANCE TEST OBSERVER (MTO) AT RNAS CULDROSE – REF No 1125967

A vacancy has arisen for an OF2 or OF3 of the AE (O) specialisation to serve as the Maintenance Test Observer (MTO) at RNAS Culdrose on FTRS(FC) Terms and Conditions of Service (TCOS).

Accountable to CDR AE the primary purpose of the MTO is to act as a lead user across the Air Station to drive up Weapon System Effectiveness on all RW platforms, to understand system limitations and performance, liaising with RNAS CULDROSE unit's observers, Project Teams, EC and industry, with the explicit target of improving operational capability in support of the CULDROSE Mission.

His/her secondary purposes are:

- To provide a station focal point for WSE tracking and Issues.
- To chair the ASW working group.
- To support command in assessing the stations operational capability.
- To assist the MTP(MER) in conducting the formal test flying of all Merlin aircraft parented by RNAS CULDROSE and nominated JHC aircraft, whilst allotted to Merlin Depth Maintenance Facility.
- To provide conduct for the mission system aspects of all Merlin annual Maintenance Test Flights.
- To ensure the employment of correct procedures and engineering practices for Maintenance Test Flying and analysis at RNAS CULDROSE and GANNET SAR Flt
- To provide quality assurance to ensure that all aircraft delivered to and from MDMF, are in an acceptable condition.
- To act as the acceptance test Observer on behalf of the Merlin PT to accept (or otherwise) all aircraft/modifications delivered from industry.
- To maintain the mission system flight test procedures in order to test the latest equipment capabilities.

- j. To provide Navy Command with an airworthiness assessment of Merlin aircraft prior to acceptance from industry.
- k. To act as the focal point for all Merlin Mk2 Mission system issues, liaising with the Merlin PT and industry as required.

Pay will be between £38,463.12 and £58,025.04 per annum depending on increment level.

VACANCY FOR AN OR6 OF ANY SPECIALISATION SERVING AS A RIB INSTRUCTOR AT JUPITER POINT, HMS RALEIGH, TORPOINT, CORNWALL - REF No 1624888

A vacancy has arisen for an OR6 of any specialisation to serve as a RIB Instructor at Jupiter Point, HMS RALEIGH, Torpoint, Cornwall on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the Jupiter Point River Officer (JPRO) the purposes of the RIB Instructor are

Primary

- To instruct boatwork theory and practical to all NAVCOM directed coxswain courses.
- To instruct boatwork theory and practical to Phase 1 and 2 students, and Professional Qualifying Courses as required.

Secondary

- Maintain authority over all personnel under instruction.
- To maintain and update all instructional specifications and execute all courses taught at JP iaw current policy.
- To ensure that safe and current seamanship practices are taught and used at JP.
- To maintain all boats and yachts to the required standard as directed by Jupiter Point River Officer (JPRO)/Chief Instructor.
- Conduct Duty River Instructor (DRI) duties as directed by the Chief Instructor.

Pay will be between £26,590.08 and £32,717.88 per annum depending on increment level and pay spine.

VACANCY FOR AN OR6 OF ANY SPECIALISATION SERVING AS AN INITIAL NAVAL TRAINING (INT(R)) DIVISIONAL TRAINING INSTRUCTOR (DTI) WITHIN HMS RALEIGH - REF No 1118035

A vacancy has arisen for an OR6 of any specialisation to serve as an Initial Naval Training Divisional Training Instructor within HMS RALEIGH on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the Divisional Training Officer (DTO) via the Assistant DTO (ADTO) the primary purpose of the DTI is to conduct Basic Training (Trg) of Phase One Recruits as directed by their Divisional Training Officer (DTO) and Assistant Divisional Training Officer (ADTO), in accordance with HMS RALEIGH Establishment, Specialist Training and Initial Naval Training Standing Orders (INTSOs). He/She is also to be the Divisional Senior Rate to Phase One Trainees in their Charge.

The DTIs' principal duties are as follows:

- a. Management of Rcts' Trg, Care and Welfare iaw BR3 and INTSOs as Divisional PO.
- b. Conducting Trg serials as mandated within the INT(R) Trg programme iaw INTSOs, DI guide and the Formal Training Statement (FTS), in order for Rcts to meet Training Performance Statement (TPS).
- c. Trg Administrative processes within INT(R) HQ and Division.
- d. Block Management duties as delegated and directed by ADTO.
- e. Trg Spt administration, including as member of Exercise Management Team.
- f. Conduct secondary Duties as directed by INT(R) Hierarchy.

Pay will be between £26,590.08 and £32,717.88 per annum depending on increment level and pay spine.

on increment level.

A VACANCY FOR A RM/RMR CPL OF ANY SPECIALISATION SERVING AS THE ADDITIONAL DRIVER IN RMR BRISTOL – REF No 1116727

A vacancy has arisen for a RM/RMR CPL of any specialisation to serve as the Additional Driver in RMR Bristol on FTRS(LC) Terms and Conditions of Service (TCOS).

Accountable to the Company Sergeant Major the Additional Driver has the following duties:

- Carry out the duties of the Commanding Officer's driver;
- Act as on call driver including out of hours;
- Completion of Mt documentation iaw JSP 800;
- Act as unit MT JNCO iaw JSP 800 and Mt USOs;
- Completion of FMT 1002 and accurate provision of drivers/vehicles to meet unit needs;
- Maintain MT Documentation;
- Monitor cleanliness of vehicles;
- Assist MT SNCO in fulfilling Health & Safety requirements.

Pay will be between £26,785.68 and £33,660.96 per annum depending on increment level.

VACANCIES FOR 2 X OR7 OF ANY SPECIALISATION SERVING AS DEVONPORT RECOVERY CELL DIVISIONAL OFFICERS 5 AND 8 – REF No 1593038, 1583648

Vacancies have arisen for 2 x OR7 of any specialisation to serve as Devonport Recovery Cell Divisional Officers 5 and 8 on FTRS(HC) Terms and Conditions of Service (TCOS).

The post holder will:

1. Be responsible for the Divisional care of ratings assigned to the Personnel Support Group (Devonport). This will be a cross section of personnel from the Maternity, Surplus, Medical, Welfare and Discipline manpower margins and personnel from the Geographic Squad Pool. The post holder will normally be responsible for between 40 and 100 personnel, some of whom will have complex medical, welfare or discipline issues.
2. Be required to attend routine and occasional meetings including case conferences, Divisional officer briefs and other meetings as directed by line manager.
3. Be required to maintain JPA Divisional and FECA (bespoke database) documents, interview ratings on joining/leaving and at regular intervals in between, and to liaise with the employment cell to ensure personnel are employed in an environment appropriate to their needs/limitations.
4. Complete Annual and other appraisals for those in their division.
5. Liaise with external authorities i.e. Unit EWOs/Div Staff, NPFS, Chaplaincy, CMs, COMDEVFLOT, DCMH, NPM and civil police on non contentious and non-policy matters with regard to the personnel in their Division, keeping OC R&TE Cell informed at all times.
6. Be fully familiarised with RCDO and GSP business procedures.
7. Be required to represent members of their division at disciplinary hearings. Whilst these will predominantly take place in Devonport there will be occasions where there will be a requirement to attend civilian courts, or Court Martial hearings in Portsmouth.

8. Uphold Naval Service Core values, RN Equality and Diversity policy and operate within the Caldicott guardian protocol.
9. Be required to provide SME advice to Ships, submarines and lodger units within the Devonport area.
10. Be required to attend occasional training courses as directed by line management.

Pay will be between £29,728.80 and £38,702.88 per annum depending on increment level and pay spine.

A VACANCY FOR AN OF3 OF ANY SPECIALISATION SERVING AS CUL COORD SO2A AT DEFENCE CULTURAL SPECIALIST UNIT (DCSU) – REF No 1644771

A vacancy has arisen for an OF3 of any Specialisation to serve as Cul Coord SO2A at Defence Cultural Specialist Unit (DCSU) on FTRS(HC) Terms and Conditions of Service (TCOS).

A challenging role for an intellectually robust and credible individual able to present considered cultural advice from a team of SMEs to the Comd. Role would suit candidates with operational experience of Afghanistan given the current SA focus. The individual will require excellent interpersonal skills with a developed moral courage for delivery of contrary perspective (ground truth, analysis and advice). The individual is able to coordinate with and influence other elements of the formation HQ during all phases of the planning and operating cycle, with the ability to quickly assimilate information about the target region. In addition the SO2 will direct the SA team both the CSs and the OP MIs.

Responsibilities of SO2A:

1. Coordinate the provision of Cultural Expertise from the CS team to the 1 star level Comd and wider HQ staff.
2. Become an SME of the allocated area of 'South America' (SA), bpt deploy to other regions as commitments demand.
3. Coordinate and support the process of Human Terrain information collection, analysis and dissemination.
4. Conduct and confirm Cultural Preparation of the Operational Environment (CPOE) with input into the planning cycle and advice on operational impact on HT picture.
5. Develop SA capability throughout the SA team.
6. With CO DCSU liaise with all stakeholders to determine and predict operational requirements.
7. Provide support to cultural awareness trg.
8. Command and control of the CSs, OP MIs and Reserves in the SA team.
9. BPT undertake training in a relevant language, to include in country language training.

Pay will be between £42,737.40 and £58,605.36 per annum depending on increment level.

VACANCY FOR AN OF2 OF ANY SPECIALISATION SERVING AS THE FIRST LIEUTENANT (1LT) WITHIN HMS THUNDERER IN SOUTHAMPTON, HAMPSHIRE - REF No 1760464

A vacancy has arisen for an OF2 of any specialisation to serve as the First Lieutenant (1LT) within HMS THUNDERER in Southampton, Hampshire on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the Commanding Officer (CO) HMS THUNDERER the 1LT has the responsibilities:

1. First Lieutenant/Adjutant role in a Squadron of up to 160 RN, Army, RAF and Civil Service OCdts with responsibility as Line Manager and 1RO for subordinate military staff.

2. Coordinate and administer the daily activities, training and personal development of Thunderer Squadron's Sponsored Undergraduates and In-Service Officers on the Defence Technical Undergraduate Scheme.
3. Act as main RN co-ordinator for all RN bursars within DTUS and all Upper Yardmen (Engineer) at UoP liaising with AIB as appropriate.
4. Act as DTUS lead for summer attachments for RN bursars to Portsmouth Dockyard, BSSC and also USNA Annapolis, liaising with external authorities as appropriate.
5. Act as unit Motor Transport Officer, Equality & Diversity Advisor and First Aider.
6. Provide RN specific advice to DTUS bursars and on DTUS Exercises.
7. DTUS recruiting representative for RN Engineering POCs.
8. Assist in the planning, coordination and running of military training programmes and exercises.

Pay will be between £33,592.20 and £39,948.60 per annum depending on increment level.

**A VACANCY FOR AN OF2 OR OF3 OF THE LOGISTICS OR MEDICAL SPECIALISATIONS
SERVING AS THE OFFICER COMMANDING THE MEDICAL DISTRIBUTION CENTRE (OC MDC) IN
DULMEN GERMANY – REF No 1621630**

A vacancy has arisen for an OF2 or OF3 of the Logistics or Medical specialisations to serve as the Officer Commanding the Medical Distribution Centre (OC MDC) In Dulmen Germany on FTRS(FC) Terms and Conditions of Service (TCOS).

Accountable to the COS HQ BFG Health Service the OC MDC responsibilities are:

1. To ensure the receipt, storage and distribution of all medical material is in accordance with the MHRA principles and GDP Guidelines.
2. To ensure that the MDC's customer demands are processed to meet required delivery dates (RDD).
3. To ensure that Medical Material Accounting Training for BFGHS Authorised Demanders is provided.
4. To monitor the BFG HS MMA policy and to verify compliance and ensure all medical centres are subject to MMA audits.
5. G4 lead for all stores accounting, in compliance with JSP 886 including liaison with Log Sp Br HQ BFG.
6. Implement, develop and monitor effective Equipment Care processes across BFGHS in liaison with ES Br HQ BFG.
7. To act as the G4 lead and advise HQ BFGHS on all EC and G4 issues. This will involve regular mtgs at HQ BFG HS in Bielefeld.
8. To ensure efficient stock management at the MDC to minimise write offs / write downs in relation to time expired commodities.

Pay will be between £38,847.84 and £58,605.36 per annum depending on increment level.

**A VACANCY FOR AN OR 6 OF THE WRITER SPECIALISATION SERVING AS NORTHERN
ENGLAND REGION JSU OFFICE MANAGER IN HMS EAGLET IN LIVERPOOL – REF No 1672358**

A vacancy has arisen for an OR6 of the Writer specialisation to serve As Northern England Region JSU Office Manager in HMS Eaglet In Liverpool on FTRS(HC) Terms and Conditions of Service (TCOS).

The JSU Office Manager (OM) is a HR specialist working within the Naval Regional Headquarters (NE). The post holder is responsible for the efficient and effective management of all HR and finance issues

(including pay, allowances and personnel records) within the Northern England Region, so that the Naval Regional Commander (NRC) can achieve his aims and objectives.

Accountable to the OiC JSU his/her primary purpose is to be the senior Writer in the UPO within the NRCNE JSU.

His/her principal tasks are to:

Supervise the administration of Pay Accounts for Regular and Reserve personnel across the region in accordance with current regulations.

Act as First Reporting Officer and Divisional Senior Rate for junior Wtr staff in the UPO.

Supervise all other HR functions carried out by the UPO, including running and managing CMT and producing the monthly reports and returns.

Manage the junior Writer staff and supervise the routines of the office.

Manage the Cash Account: the issuing of cash, reconciliation of bank statements and its monthly closure. To be reported to the OiC JSU.

His/her secondary tasks are to:

Act as Authorised Demander for the NRCNE.

Act as JSU Deputy Training Officer.

Act as NRCNE Deputy Information Manager.

Pay will be between £29,311.08 and £33,045.00 per annum depending on increment level.

A VACANCY FOR AN OF3 OF THE MTO OR WARFARE SPECIALISATION SERVING AS THE ROYAL NAVY RESERVE TE IN MWS COLLINGWOOD – REF No 1120150

A vacancy has arisen for an OF3 of the MTO or Warfare specialisation to serve as the Royal Navy Reserve TE (RNR TE) in MWS Collingwood on FTRS(FC) Terms and Conditions of Service (TCOS).

The Royal Naval Reserve TE (RNR TE) of the Warfare Training Group of the MWS is located at HMS COLLINGWOOD and has the responsibility for the provision of Training to the Royal Naval Reserve. This will principally be Maritime Trade Operations (MTO) instruction to RN, RNR and International officers/ratings on career courses. The Section is the MTO lead school.

Accountable to 2IC WTG primary purpose is to be the principal MTO instructor for courses within the MWS so that Training Performance Statements (TPS) are effectively and economically achieved. He/she is also to be the lead coordinator and initial contact for the arrangement of all RNR training in MWS

His /her secondary purposes are:

- a. To be course officer for designated MTO courses within the MWS
- b. To deliver MTO training, including Safety of Navigation and MTIS computer Systems to RN and RNR courses
- c. To support the production of in-unit training packages and task books for the Reserve Units (RUs).
- d. To ensure that MTO training standards are met and maintained within the UK RNR.
- e. To act as the MTO advisor to NCHQ ComMarRes, and other UK Commands when requested.

- f. To support the development of a common NCAGS policy within NATO and allied nations.
- g. To monitor NCAGS lessons identified NATO database on behalf of Navy Command
- h. To contribute changes to NCAGS publications, reporting any shortcomings at the appropriate staff level.
- i. To update the MTO external training plans in conjunction with the training planning section and ComMarRes.
- j. To be the UK Maritime Battlestaff permanent augmentee for MTO.
- k. To be one of the two UK-nominated NCAGS specialists to the NATO Reaction Force (NRF)
- l. To be on standby to deploy within 5 days as MTO SME for Operation KIPION
- m. To promote MTO courses within NATO and internationally, with a view to encouraging overseas NCAGS officers to attend UK courses.
- n. To manage information assurance for the MTOTE.
- o. Collate RNR training data throughout MWS.

Pay will be between £48,934.32 and £58,605.36 per annum depending on increment level.

**A VACANCY FOR AN OF3 SERVING AS THE MERCHANT NAVY LIAISON OFFICER IN MWS
COLLINGWOOD – REF No 1120158**

A vacancy has arisen for an OF3 to serve as the Merchant Navy Liaison Officer in MWS COLLINGWOOD on FTRS(FC) Terms and Conditions of Service (TCOS).

The MNLO (Merchant Navy Liaison Officer) post is located within the MTOS (Maritime Trade Operations Section) of the WTG (Warfare Training Group) of the MWS (Maritime Warfare School) at HMS COLLINGWOOD. The unit has responsibility for the provision of MTO RN, RNR and international officers/ratings on career courses. The MNLO acts as a pivotal link between the Royal Navy and Merchant Navy (MN).

Accountable to 2 i/c WTG the MNLO purposes are:

- a. To be responsible for the teaching of Merchant Navy topics (“the Merchant Navy”, GMDSS, AIS, ISPS, Port Management, Passage Planning, MN Communications, etc) within MTO.
- b. To act as the Course Officer for the MNSOC (Merchant Navy Senior Officers’ Course), MTO Briefing Officer Course and the Shipping Managers’ Course.
- c. To run the Merchant Navy Liaison Voyage (MNLV) Scheme.
- d. To facilitate MN support to UK Special Forces (UKSF) on operations and exercises.
- e. To act as Merchant Navy Defence Liaison Officer to the UK Nautical Colleges.
- f. To provide a conduit through which the RN talks to MN and shipping industry at all levels.
- 4. Secondary Purposes:
 - a. To respond to requests for Merchant Navy briefs from FOST, MWC, Maritime Battle Staff.
 - b. To attend the SDAC (Shipping Defence Advisory Committee) and WG (the main strategic channel for communication between the RN and MN).

- c. To respond to requests from the Merchant Navy for ad hoc briefs on defence and matters of mutual interest to the Merchant Navy and Royal Navy.

Pay will be between £48,934.32 and £58,605.36 per annum depending on increment level.

A VACANCY FOR OR9 OF THE ME SPECIALISATION SERVING AS IC RN SUPPORT SECTION AT 43 CDO FPGRM IN HELENSBURGH, SCOTLAND – REF No 1679548

A vacancy has arisen for an OR9 of the ME specialisation to serve as IC RN Support Section AT 43 CDO FPGRM in Helensburgh, Scotland on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to OC Boat Troop the primary purpose of the IC RN Support Section is to act as the commander of the Engineering Section, and to ensure effective engineering support and facilities are provided to Boat Troop, in support of all 43 CDO FPGRM operations.

His/her secondary purposes are:

- a. To be the Line Manager and Divisional Officer for all Engineering Section ratings, so that their correct employment, advancement and care is ensured.
- b. To act as the Budgetary Control Officer for the Engineering Section, ensuring that resources are effectively and economically utilised.
- c. To run the Refit Contract and obtain external assistance in the maintenance of craft as required.
- d. To maintain an up to date OPDEF Log for 43 Cdo FP Gp RM.
- e. To be compliant with current SHEF regulations within his working environment and is to take reasonable care for the health and safety of himself and other persons who may be affected by his acts or omissions at work. In his capacity as the Engineering Section's H & SW representative, he is to ensure that all personnel in the Engineering Section are aware of these regulations.
- f. To ensure the engineering and routine standing orders/instructions are reviewed and maintained in date.
- g. To ensure that both a Duty ET(ME) and a Duty Senior Maintainer from the Engineering Section are reachable by either phone or pager 24 hours a day.
- h. To maintain marine engineering standards throughout the section and to prioritise section work.
- i. To maintain security of and administer technical documentation.
- j. To act as the Duty Senior Maintainer as required.
- k. To ensure that all Engineering Section ratings undergo mandatory weapon and fitness training and are conversant with basic soldiering skills.

Pay will be between £34,540.08 and £41,835.84 per annum depending on increment level and pay spine.

A VACANCY FOR A MALE OF3 OF THE WARFARE SPECIALISATION SERVING AS THE SO3 ROYAL NAVY LIAISON TEAM (RNLTL) AT KING FAHD NAVAL ACADEMY IN JUBAIL SAUDI ARABIA – REF No 1366338

A vacancy has arisen for a male OF3 of the warfare specialisation to serve as on FTRS(FC) Terms and Conditions of Service (TCOS) as the SO3 Royal Navy Liaison Team (RNLTL) at King Fahd Naval Academy in Jubail Saudi Arabia.

The RNLT is a team of 5 Naval personnel based at King Fahd Naval Academy in Jubail Saudi Arabia. The team has been established since 1986 and provides training advice to the Saudi Naval Officers Academy in the fields of Naval Sciences, Leadership Training and Engineering. The team is funded by the Saudi Navy and operates very much as a separate entity from the RN. Loan Service terms and conditions apply which are available in the 'Blue Book' provided by IPP. Married accompanied status is offered.

Accountable to the Senior British Training Advisor of the RNLT the primary purpose of the RNLT is to act as the SME for Navigation and Rule of the Road. His secondary purposes are to be the Leadership Instructor, Imprest account operator and DO to 3 SR's

The preferred candidate must be patient and flexible in his approach to work and life. A previous deployment to the Middle East would be an advantage or experience of working in officer training at BRNC/Collingwood.

The following package is attached to the post:

- Married accompanied or single status.
- 45 days annual leave to be taken at the end of the academic year(Jul-Aug).
- 1 return flight per family member.
- Free housing(no SFA charges).
- Free utilities.
- Free car and petrol provided.
- Free Schooling provided at an International school.
- OLSA and LOA paid.

Pay will be between £38,847.84 and £46,198.56 per annum depending on increment level.

A VACANCY FOR AN OR7 OF THE ME SPECIALISATION SERVING AS THE MARITIME ACQUISITION ORGANISATION (MTAO) FTU REQUIREMENTS 1 ETME IN HMS COLLINGWOOD, FAREHAM – REF No 1650696

A vacancy has arisen for an OR7 of the ME specialisation to serve as the Maritime Acquisition Organisation (MTAO) FTU Requirements 1 (REQ 1) ETME in HMS COLLINGWOOD, Fareham on FTRS(HC) Terms and Conditions of Service (TCOS).

The FTU REQ 1 is the maritime lead unit for future capabilities courseware development conducting training and instructional design activities and media development required to develop new-to-service courses. The FTU also provides advice and consultancy on emerging synthetic technologies across the RN domain, acting as a principal consultant for the research and development of technology based training (TBT) solutions, e-Learning, and other media developments to meet the requirements of a VMF.

His/ her primary purpose is to manage the construction of all ME courses, ensuring timely delivery of data and technical support to develop FTU courses by declared RFTD.

His/her principle tasks are to:

- Act as the sole SME to FTU Courseware Developers wrt all ME equipment and courses.

- Act on behalf of ME SO3 as the ME technical advisor during QA processes.

- Maintain a detailed understaffing of modern ME equipment, processes and systems applicable to current FTU projects.

- Manage S2022/safety updates to course material.

- Act as the conduit between DSMarE, SS, ACA and FTU to ensure coherence of concurrent projects.

- Provide SME advice on synthetic training solutions to the FTU Media organisation.

Contribute to key stakeholder forums and other FTU related working groups as directed by FTU ME SO3.

Attend meetings, conferences, workshops, seminars and similar events to support FTU business aims.

Pay will be between £29,782.80 and £38,702.88 per annum depending on increment level and pay spine.

A VACANCY FOR AN OF4 OF THE WARFARE SPECIALISATION SERVING AS SO1 CYBER AND SPACE IN NCHQ PORTSMOUTH – REF No 1715819

A vacancy has arisen for an OF4 of the Warfare specialisation to serve as SO1 Cyber and Space in NCHQ Portsmouth on FTRS(FC) Terms and Conditions of Service (TCOS).

The SO1 Cyber and Space primary purpose is to coordinate Single Service activities to ensure the effective development, delivery and generation of Maritime Cyber and Space capabilities to meet the RN's operational and core defence outputs, whilst maintaining alignment with strategy and policy.

His/her secondary purposes are:

To support the NCHQ interface with Joint Force Command (JFC) in relation to future Cyber and Space capability

To provide advice, support and subject matter expertise to the Capability Management, Platform Information DLoD, and Force Generation of Maritime C4ISR capability.

Influence the development of future C4ISR capabilities to ensure that they align with maritime policy, strategy and requirements.

To co-ordinate and develop the Maritime C4ISTAR Capability Plan in support of the MISP.

The Primary tasks are to:

Support other areas of the Division through Matrix-Management as required.

Monitor and influence joint concepts and doctrine and develop conceptual papers (CONEMPS etc) in support of maritime C4ISR.

Provide input into the development of the Maritime Information Superiority Requirement and Capability Management Plan.

Influence the concept and development of Cyber and Space capabilities, that either have a maritime focus or are used in the maritime (including littoral) domain to ensure that future capabilities are aligned with maritime policy, strategy and requirements.

Monitor the development and introduction into service of new Cyber and Space related capabilities to ensure coherence in the maritime domain.

Support the In Service Capability Management of IS Cyber and Space related capabilities.

Pay will be between £68,678.88 and £79,524.48 per annum depending on increment level.

VACANCY FOR AN OF 2 OF ANY SPECIALISATION SERVING ON A FULL-TIME RESERVE SERVICE (LIMITED COMMITMENT) (FTRS(LC)) AS THE NEW PLATFORM PLANNING STAFF OFFICER TO CAPTAIN (SOUTH) WITHIN THE FOST ORGANISATION IN HMNB DEVONPORT PLYMOUTH - REF No 1737462

A vacancy has arisen for an OF2 of any specialisation to serve as the New Platform Planning Centre Staff Officer 3 (NPPCSO3) to Captain (South) within the FOST Organisation in HMNB Devonport, Plymouth on FTRS(LC) Terms and Conditions of Service (TCOS).

Captain(South) to Flag Officer Sea Training (FOST) is responsible for training all units of the Royal Navy (RN) and Royal Fleet Auxiliary (RFA) to meet the levels of readiness and the performance standards required by the Fleet Generation Authority (FGA). Capt(S) has directed that a New Platform Planning Cell (NPPC) consisting of two Full Time Reservist Service (FTRS) posts is established to co-ordinate FOST(S) engagement with design, development and generation of Queen Elizabeth Class (QEC), Type 26 (T26) and Maritime Afloat Reach and Sustainability (MARS).

The NPPC Staff Officer (NPPCSO3) is to be a FTRS post with a sea liability responsible for efficient management and use of the limited FOST(S) technical Suitably Qualified Experienced Personnel (SQEP), to properly inform and assist with the design, development and generation of QEC, T26 and MARS. In order to maintain operational currency NPPCSO3 is to retain the ability to deliver bespoke Operational Sea Training (OST) for in service platforms.

Accountable through NPPCSO2 to Staff Marine Engineering Officer (SMEO) his/her primary purpose is to act as the Single Point of Contact (SPOC) at FOST(S) who can collate, prioritise and disseminate demands from new build projects placed on FOST(S), and to ensure that they are met efficiently and in a timely manner. In addition to record and manage actions and decisions taken with respect to the different elements of projects including Working Groups (WG) that will inform the development of downstream training and assurance activity, and act as the SPOC for the New Platform Support Team (NPST) and the QEC Training Team (QECTT) formed within core sea rider FOST(S) personnel.

FOST(S) NPPCSO3 will initially support the following key activities:

To represent FOST(S) at all QEC, T26 and MARS Working Groups (WG) and advise when other representation is required.

Coordinate FOST(S) support to the development of System Operating Procedures (SOPs) and Emergency Operating Procedures (EOPs) alongside Ship's Company; this will support the scoping of the initial QEC, T26 and MARS training requirement.

Identify and scope Long Lead Special Skills (LLSS) required by FOST(S) to generate QEC and T26.

Engagement with Ship's Company to generate risk assessment of Ship's Staff Move Onboard (SSMOB) and the concurrent assumption of care and protection.

Support the development of a FOST QEC, tier 1 collective training plan to outline the roadmap through the SARC process, Sea Trails, Initial Operating Capability Basic Operational Sea Training (BOST) and Carrier Strike(CS)/Littoral Manoeuvre (LitM) BOST.

Development of a future FOST(S) manning-and-resource model to support QEC OST.

To be the Weapon Engineering (WE)/Chemical, Biological, Radiological and Nuclear (CBRN) lead for all QEC, T26 and MARS SARC issues.

To provide surge capacity to support WE loading as required.

Pay will be between £35,624.64 and £42,365.52 per annum depending on increment level.

A VACANCY FOR AN OF3 OF ANY SPECIALISATION SERVING AS NAVY PERS SSMP PROJ 2 SO2 IN WALCHEREN BUILDING, WHALE ISLAND, PORTSMOUTH – REF No 1763799

A vacancy has arisen for an OF3 of any Specialisation to serve as Navy Pers SSMP Proj 2 SO2 in Walcheren building, Whale Island, Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

Reporting to SSMP-SO1, the SSMP-PROJ 2 MAN will manage the first of the SSMP constituent Projects focused on re-designing manpower structures to support the Successor Transition into Service and the steady state thereafter. The SSMP-PROJ 2 MAN will lead the Project Office on behalf of the SSMP Team Leader managing the Governance arrangements, directing, coordinating and authoring the reports and Project documentation as appropriate. These will include but not be limited to the SSMP Programme Board and other Project meetings as required by the agreed Project Governance structure. The documentation will include the Project Plan, Business Case, Risk, Benefits and similar Registers.

The post holder is responsible to SSMP-SO1 for:

- Managing the Project Office iaw APMP (or similar e.g. PRINCE2) methodology; supporting and providing the secretariat function for the Governance and Reporting mechanisms agreed by the Project Board.
- Management of the Project Management Plan, including Project documentation, to enable delivery against timescales agreed by the SSMP-TL, Project Board, Steering Group and appropriately aligned with other constituent Projects and Programmes.
- Managing the Project Resource that will be required to deliver successful outcomes and ensuring that such resource is appropriately sought through the Portfolio Office.
- Liaison with Navy PfO, SEC EC, DScrutiny, FinMilCap(Nuc) and others as required ensuring that any Business Cases are written and submitted in accordance with current doctrine to enable timely approval.

Pay will be between £42,314.16 and £50,676.84 per annum depending on increment level.

A VACANCY FOR AN OF3 OF ANY SPECIALISATION SERVING AS NAVY PERS SSMP PROJ 1 SO2 IN WALCHEREN BUILDING, WHALE ISLAND, PORTSMOUTH – REF No 1763798

A vacancy has arisen for an OF3 of any Specialisation to serve as Navy Pers SSMP Proj 1 SO2 in Walcheren building, Whale Island, Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

Reporting to SSMP-SO1, the SSMP-PROJ 1 MAN will manage the first of the SSMP constituent Projects focused on re-designing manpower structures to support the Successor Transition into Service and the steady state thereafter. The SSMP-PROJ 1 MAN will lead the Project Office on behalf of the SSMP Team Leader managing the Governance arrangements, directing, coordinating and authoring the reports and Project documentation as appropriate. These will include but not be limited to the SSMP Programme Board and other Project meetings as required by the agreed Project Governance structure. The documentation will include the Project Plan, Business Case, Risk, Benefits and similar Registers.

The post is responsible to SSMP-SO1 for:

- Managing the Project Office iaw APMP (or similar e.g. PRINCE2) methodology; supporting and providing the secretariat function for the Governance and Reporting mechanisms agreed by the Project Board.
- Management of the Project Management Plan, including Project documentation, to enable delivery against timescales agreed by the SSMP-TL, Project Board, Steering Group and appropriately aligned with other constituent Projects and Programmes.
- Managing the Project Resource that will be required to deliver successful outcomes and ensuring that such resource is appropriately sought through the Portfolio Office.
- Liaison with Navy PfO, SEC EC, DScrutiny, FinMilCap(Nuc) and others as required ensuring that any Business Cases are written and submitted in accordance with current doctrine to enable timely approval.

Pay will be between £42,314.16 and £50,676.84 per annum depending on increment level.

A VACANCY FOR AN OF2/OR9 OF ANY SPECIALISATION SERVING AS NAVY PERS SSMP PROG SO3 IN WALCHEREN BUILDING, WHALE ISLAND, PORTSMOUTH – REF No 1763796

A vacancy has arisen for an OF2/OR9 of any Specialisation to serve as Navy Pers SSMP Prog SO3 in Walcheren building, Whale Island, Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

Reporting to SSMP-PROGMAN, the SSMP-PROGSPT will support the management of the sustainable submarine manpower programme office function. The SSMP-PROGSPT will manage the daily activity of the Programme Office on behalf of the SSMP-PROGMAN ensuring that Programme reports and documentation are coordinated, authored and distributed as appropriate. These will include but not be limited to the Steering Group and 1* Programme Board reports, the Projects Dossier, Risk, Benefits and similar Registers. He will act as a point of contact between the SSMP Office and associated Programme Offices including the SM Centre of Specialisation and SM training Capability.

The post is also responsible to SSMP-PROGMAN for:

- Supporting the management of the Programme Office iaw Managing Successful Programmes (MSP) methodology; supporting and providing the secretariat function for the Governance and Reporting mechanisms agreed by the SSMP Steering Group.
- Supporting the Programme Management Plan, including Programme documentation, to enable delivery against timescales agreed by the SSMP-PROGMAN as directed by the SSMP-TL, Programme Board, Steering Group so as to be appropriately aligned with other change Programmes.
- Supporting SSMP Projects to deliver successful outcomes and supporting the staffing of any requests for additional resource that is appropriately sought through the Portfolio Office.
- Liaison with external authorities as required including Navy PfO, SEC EC, DScrutiny, FinMilCap(Nuc) ensuring that Programme Office business and meetings are supported to enable timely delivery of Programme Office output.

Pay will be between £33,592.20 and £39,948.60 per annum depending on increment level.

VACANCY FOR AN SO3 SERVING AS SO3 OFFICERS' CAREER MANAGER – OFFICER'S UNDER TRAINING (SO3 OCMUT) – REF No 1714890

A vacancy has arisen for an SO3 of any specialisation to serve as SO3 Officers' Career Manager – Officer's Under Training within The Commodore Naval Personnel area at Portsmouth, West Battery on FTRS(HC) Terms and Conditions of Service (TCOS).

The OCMUT organisation is responsible for the Career Management and assignments of all Warfare, Engineer and Logistics Young Officers (including YO's at University) from entry at BRNC to reaching the trained strength.

Accountable to Naval Personnel Team (Executive) Officer's Career Manager SO1 the SO3 OCMUT's primary purpose is to assign and co-ordinate the training pipelines according to type of entry and specialisation to include Specialist Fleet Training (SFT), holdovers/broadening appointments and assignments to professional courses. He /She has Secondary Purposes to:

- a. Collate and promulgate the Young Officer Appointing Plan tri-monthly.
- b. Make recommendations on any YO who applies to transfer or voluntarily withdraws from training.
- c. Make any recommendations on any YO who is to be compulsorily withdrawn from training or placed on Admiralty Board Warnings.
- d. Be the initial/central point of contact for COs/YOTOs on any YO issues.
- e. Be a member of the Naval Advisory Board (NAB).

- f. Monitor the 'health' of the training pipeline with respect to available training units and course numbers.
- g. Co-ordinate YO foreign exchange programmes.
- h. Be the point of contact for RNR, DE&S, Naval Architects etc requiring sea experience.

Pay will be between £33,529.20 and £39,948.60 per annum depending on increment level.

A VACANCY FOR AN OF2/OF3 OF ANY SPECIALISATION SERVING AS THE ROYAL NAVY STAFF OFFICER (RNSO) HMS VIVID – REF No 1102727

A vacancy has arisen for an OF2/OF3 of any specialisation to serve as the RNSO HMS VIVID on FTRS(HC) Terms and Conditions of Service (TCOS).

HMS VIVID's output is to Recruit, Train, Retain, Deploy and Recover Reservist personnel as elements of Operational Capability at Readiness (OC@R) as required by Navy Command.

Accountable to the Commanding Officer the RNSO is to support the Unit Command in the management, development, promotion and delivery of Naval Ethos and Naval Service Core Values through the advancement and maintenance of robust training systems capable of delivering the necessary moral and physical components of OC@R.

His/her secondary purposes are to:

- a. In the absence of the Commanding Officer, be responsible for the day to day management of the Unit.
- b. Ensure the training and development of assigned permanent and reserve personnel, are such that the requirements of Unit, ComMarRes and individual career progressions are met.
- c. Provide advice and guidance to the Command on the implementation of policy and directives pertaining to Reservist personnel.
- d. Provide advice and support to nominated RNR lead officers in the arrangement of RNR local, regional and national training activities.
- e. Provide advice and support to nominated RNR lead officers on the development and implementation of the Unit's recruiting and retention strategy so that growth targets can be achieved.
- f. Maintain oversight of the Unit's Divisional organisation to ensure the delivery of through life management of Reservists and Permanent Staff Instructors.

Pay will be between £33,928.20 and £51,183.72 per annum depending on increment level.

A VACANCY FOR OF 4 OF ANY SPECIALISATION SERVING AS THE BR3 EDITOR IN NCHQ PORTSMOUTH – REF No 1708071

A vacancy has arisen for an OF4 of any specialisation to serve as the BR3 Editor on ADC Terms and Conditions of Service (TCOS).

1. The Commodore Naval Personnel Strategy (CNPS) is responsible for: the development, co-ordination and application of force generation and force development manpower strategies and policies; their management across the Naval Service; and their coherence with defence manpower strategies. These functions are delivered through 4 Divisions responsible for the development and implementation of single service policy for:

- Future Personnel
- Personnel Policy

- Pay, Pensions and Allowances
- Personnel Planning and Business Information Systems

Accountable to CNPS the primary purpose of the BR3 Editor is to be Sponsor Desk Officer and Editor for BR3.

His/her secondary purposes are to:

- Act as Subject Matter Expert/Point Of Contact for Chapter 1 of BR3.
- Provide advice as required to CNPS and other staff in the wider Navy Command HQ on Naval Human Resource Management matters.

His/her tasks are to:

- On behalf of CNPS (as BR3 Sponsor), direct, coordinate and deliver the upkeep of BR3, directing updates via Points of Contact for individual Parts of BR3 as specified.
- Provide updates and briefs for CNPS.

Pay will be between £172.43 and £195.92 per day depending on increment level.

A VACANCY FOR OF4 OF ANY SPECIALISATION SERVING AS THE MARITIME RESERVES SO1 TRAINING IN CMR HQ WITHIN NCHQ PORTSMOUTH – REF No 1762893

A vacancy has arisen for an OF4 of any specialisation to serve as the Maritime Reserves SO1 Training (SO1 Trg) in CMR HQ within NCHQ Portsmouth on FTRS(FC) Terms and Conditions of Service (TCOS).

CMR's Command Intent is to set and shape the conditions by which the Maritime Reserves are able to recruit, train and retain high quality people in order to deliver the assured capability that the Naval Service requires from its Reserve as part of a powerful adaptable maritime war-fighting force.

Accountable to Colonel Training the SO1 Trg is responsible for the development of policy and day-to-day management of all MR training matters, including Initial Naval Training (INT), Command Leadership & Management (CLM) and Command and Staff Training (CST), and for maintaining close collaboration with FOST.

His/her secondary purposes are:

- To act as the full time desk officer for Colonel Training to ensure that his policy and plans are co-ordinated with FOST and can be delivered in a timely and effective manner.
- To provide full time continuity and support to the members of the Training Management Group, including specific support to SO1s INT, CLM and CST, thereby ensuring all are kept up to date with developments within FOST. This will include working at weekends and evenings.
- To monitor and oversee the delivery of all MTCD training to the RNR by:
 - Ensuring that MTCD is fit for purpose and meets the respective OPS/TPS.
 - Ensuring RN policy and processes are used to deliver RNR training.
 - Improving the methodology of training delivery in units.
 - Improving the effectiveness of weekend training.
- Overseeing and supporting through-life training for all RNR personnel by providing full time support to SO1s CLM and CST.
- Seeking to optimise the efficiency and effectiveness of RNR training.
- Identifying and implementing best practice in all areas of RNR training.

- g. Overseeing the development of an effective 1st Party Audit system and ensure findings are actioned.
- h. Liaising with 2nd and 3rd Party Audit organisations to ensure recommendations are taken forward.
- i. Acting as the training policy focal point for MTCD for the RNR.
- j. Acting as 1RO and 2RO to RN / RNR training staff as appropriate.

Pay will be between £68,678.88 and £79,524.48 per annum depending on increment level.

FULL details of ALL of these positions can be requested from:

navypers-resmailbox@mod.uk

**Applications are to be submitted in the form of a covering letter,
maximum 2 page CV and your last 3 SJARs to:**

**Cdr M S Robinson, NPT(Reserves), MP 1-2, Room 108, West
Battery, Whale Island, Portsmouth, Hampshire, PO2 8DX.**

**Note – there is no entitlement to T & S for candidates travelling for
interview.**