

## **VACANCIES FOR FULL TIME RESERVE SERVICE POSITIONS**

### **VACANCY FOR AN RN/RM OF4 OF ANY SPECIALISATION AS A JOINT REGIONAL LIAISON OFFICER (JRLO) WITHIN 43 (WX) BRIGADE, (SOUTH WEST) JELLALABAD BARRACKS, TIDWORTH, WILTSHIRE - REF No 1168595**

A vacancy has arisen for an RN/RM OF4 of any specialisation to serve on FTRS(HC) Terms and Conditions of Service (TCOS) as a Joint Regional Liaison Officer within 43 (WX) Brigade, (South West) Jellalabad Barracks, Tidworth, Wiltshire.

The JRLO is responsible for Tri-Service Liaison with civil authorities, emergency services and other agencies on all aspects of UK Ops.

The Responsibilities for the post include ensuring the Armed Forces' capabilities, constraints and structures for responding to requests for military assistance are widely understood by Civil Authorities and that the UK Ops activities of all 3 Services are co-ordinated to provide the optimum level of support to the Civil Authority if requested. Pay will be between £59,387.64 and £68,766.12 per annum depending on increment level.

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### **VACANCIES FOR PETTY OFFICERS OF ANY SPECIALISATION SERVING AS NAVAL SERVICE PERSONAL, FAMILY AND COMMUNITY SUPPORT (NS PFCS) COMMUNITY WORKERS SOCIAL MEDIA AT PORTSMOUTH, YEOVILTON AND HELENSBURGH - REF No 1116029**

Vacancies have arisen for Petty Officers of any specialisation to serve as Naval Service Personal, Family and Community Support (NS PFCS) Community Workers Social Media (CWSM) at Portsmouth, Yeovilton and Helensburgh on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the local Hub Manager for tasking, working routines, professional standards, training and divisional matters and under functional authority of SO1 Information & Communication for the day to day operational management of PFCS Social Media related business the CWSM has the primary purpose to:

Deliver and maintain the latest Social Media strategy and initiatives to enable the primary purpose of Naval Service Personal, Family and Community Support (NS PFCS) to be achieved in support of the Mission Statement:

*“Provide accessible support services that strengthen and enhance the resilience and resourcefulness of Naval Service personnel, their families and communities in order to contribute to the Moral Component and optimise Operational Capability.”*

Pay will be between £26,590.08 and £32,717.88 per annum depending on increment level and pay spine.

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### **VACANCY FOR AN OF3 OF ANY SPECIALISATION SERVING AS FOST FASLANE EXECUTIVE OFFICER (FOST FASLANE XO) WITHIN HM NAVAL BASE CLYDE - REF No 1114888**

A vacancy has arisen for an OF 3 of any specialisation to serve as the FOST Faslane XO within HMNB CLYDE on FTRS(HC) Terms and Conditions of Service (TCOS).

The FOST Faslane XO is borne primarily to co-ordinate a number of executive support functions across FOST Faslane. Accountable to the FOST Staff Commander his/her primary purpose is to coordinate, oversee and manage the executive support functions of FOST Faslane in order to support the organisation's training output effectively and efficiently. Pay will be between £42,314.16 and £50,676.84 per annum depending on increment level.

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### **VACANCY FOR AN SO3 SERVING AS SO3 OFFICERS' CAREER MANAGER – OFFICER'S UNDER TRAINING (SO3 OCMUT) IN WEST BATTERY, PORTSMOUTH – REF No 1714890**

A vacancy has arisen for an SO3 of any specialisation to serve as SO3 Officers' Career Manager – Officer's Under Training within The Commodore Naval Personnel area at Portsmouth, West Battery on FTRS(HC) Terms and Conditions of Service (TCOS).

The OCMUT organisation is responsible for the Career Management and assignments of all Warfare, Engineer and Logistics Young Officers (including YO's at University) from entry at BRNC to reaching the trained strength.

Accountable to Naval Personnel Team (Executive) Officer's Career Manager SO1 the SO3 OCMUT's primary purpose is to assign and co-ordinate the training pipelines according to type of entry and specialisation to include Specialist Fleet Training (SFT), holdovers/broadening appointments and assignments to professional courses. Pay will be between £33,529.20 and £39,948.60 per annum depending on increment level.

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**VACANCY FOR AN OR7 OF ANY SPECIALISATION SERVING AS THE OFFICER OF THE WATCH WITHIN HMS NELSON IN PORTSMOUTH - REF No 1130026**

A vacancy has arisen for an OR7 of any specialisation to serve as the Officer of the Watch (OOW) within HMS NELSON in Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the Base Warrant Officer the purpose of the Officer of the Watch is to provide a 24 hour Naval Presence within HMNB Portsmouth. Acting as the initial point of contact for emergencies and enquiries until passed to the Duty Naval Base Officer as required.

He/she has the secondary purpose of ensuring all service personnel within the base adhere to Naval Base Standing Orders whilst onboard and to administrate disciplinary action at the appropriate level on advice from Royal Navy Police Head Quarters (Eastern) (RNPHQ(E)). Act as the out of hour's point of contact for Naval Personnel and Family Services (NPFS). Pay will be between £29,434.44 and £38,319.60 per annum depending on increment level and pay spine.

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**VACANCIES FOR AN RN/RM OR7 SERVING AS A COMBINED CADET FORCE AREA INSTRUCTORS (ROYAL NAVY) (CPO CCF AI (RN)) – REF No 1718625**

Vacancies have arisen for an RN/RM OR7 (any specialisation) to serve as CPO CCF AI (RN) for FOSNNI Youth Training HQ Combined Cadet Force in the East Midlands Area and the London South East Area on FTRS(LC) Terms and Conditions of Service (TCOS).

Under the direction of Flag Officer Scotland, Northern England and Northern Ireland (FOSNNI), the Chief of Staff Youth is responsible for the delivery of Youth and Cadet policy and activity for the Royal Navy (RN). The activities of the Youth and Cadet Directorate encompass the funding, support and management of training delivered to RN-recognised Youth organisations including the Combined Cadet Force (CCF) - RN and Royal Marines and the development of training programmes by which the RN can interact with the wider youth community and provide opportunities for the RN to support Government youth policy in the development of young people.

Working as an integral part of the CCF (RN) HQ Area Instructor Team the position holders will be required to work in support of approximately 12 CCF RN Sections in schools in their respective areas. Pay will be between £30,906.12 and £40,235.64 per annum depending on increment level and pay spine.

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**VACANCY FOR AN OR6 OF ANY SPECIALISATION SERVING AS THE PORTFLOT TEMPORARY EMPLOYMENT CELL (TEC) MANAGER WITHIN HMS NAVAL BASE PORTSMOUTH - REF No 1115873**

A vacancy has arisen for an OR6 of any specialisation to serve as PORTFLOT TEC Manager within HM Naval Base Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the PORTFLOT EWO the TEC Manager primary purpose is to act as the Temporary Employment Cell (TEC) Manager. Responsible for the provision of gainful shore side employment for all squad and landed personnel to ensure that (where appropriate) their Operational Performance Standard is maintained where possible. This must take into account all medical, welfare or discipline issues that

may affect their employability due to the nature of the individuals' restrictions. Pay will be between £26,590.08 and £32,717.88 per annum depending on increment level and pay spine.

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**VACANCY FOR AN OR6 OF ANY SPECIALISATION SERVING AS A BOARD AND SEARCH INSTRUCTOR WITHIN THE NAVAL MILITARY TRAINING (NMT) ORGANISATION HMS RALEIGH - REF No 1119144**

A vacancy has arisen for an OR6 of any specialisation to serve as a Board and Search Instructor (BSI) within the Naval Military Training Organisation HMS RALEIGH on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the OC Board and Search (OCBS) The HMS RALEIGH NMT BSI has the following duties:

- To be SME for International Courses, and Xeres.
- To ensure all relevant documentation is produce for all IDT Courses.
- To instruct when required on all board and search courses for the Royal Navy.
- To Advise OCBS on matters regarding International training.
- To conduct establishment Duties at HMS Raleigh where required.
- To be the Board and Search School Workplace Risk Assessor, Environmental Protection Officer and Accident Reporting Manager.
- To be responsible for course conduct.
- To act as First Aider as required.
- To ensure all ladder equipment is kept in date.
- To ensure all defects are reported.
- To be the store and Radio manager.
- To liaise with CI and produce Scenario Documentation for BDX's.
- To attend all PT sessions.

Pay will be between £26,590.08 and £32,717.88 per annum depending on increment level and pay spine.

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**VACANCY FOR AN OR7 OF ANY SPECIALISATION SERVING AS THE PROMOTIONS BOARD ENGINEERING SECRETARY (PROM E SEC) WITHIN VICTORY BUILDING, HM NAVAL BASE PORTSMOUTH - REF No 1643601**

A vacancy has arisen for an OR7 of any specialisation to serve as the Promotions Board Engineering Secretary within Victory Building, HM Naval Base Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to the Promotions Warrant Officer the PROM E SEC will:

1. Act as Engineering Promotion Board Secretary;
2. Oversee/direct work of "Engineering desk" staff within Promotions Office;
3. Ensure Promotion dossiers are correctly maintained;
4. Ensure timely, accurate preparation of Board documentation;
5. Oversee/manage promotions on JPA;
6. Be a source of advice on all engineering promotion matters;
7. Act as Line Manager/1RO for Engineering desk personnel;

8. Provide cover as Board Secretary for Warfare and Logistics Branches in their absence.

Pay will be between £29,434.44 and £38,319.60 per annum depending on increment level and pay spine.

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**VACANCIES FOR 2 X OR7 OF ANY SPECIALISATION SERVING ON A FULL-TIME RESERVE SERVICE (LIMITED COMMITMENT) (FTRS(LC)) AS VICTORY SQUADRON PROFESSIONAL DIVISIONAL OFFICERS (VSPDO) WITHIN MWS COLLINGWOOD, FAREHAM, HANTS - REF No 1660517**

Vacancies have arisen for 2 x OR7 of any specialisation to serve as Victory Squadron Professional Divisional Officers (VSPDO) within MWS Collingwood, Fareham, Hants on FTRS(LC) Terms and Conditions of Service (TCOS).

Accountable to the Victory Squadron Training Officer (VSTO) the VSPDO primary purpose is to act as a Divisional Officer for Phase 2 Trainees with the secondary purpose to ensure that trainees in their division reach the training standards set, such that they are ready in all respects for their first sea draft. Pay will be between £30,906.12 and £40,235.64 per annum depending on increment level and pay spine.

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**VACANCIES FOR 2 X OR7 OF ANY SPECIALISATION SERVING AS A WEAPON ENGINEERING TRAINING GROUP PROFESSIONAL DIVISIONAL OFFICER (WETGPDO) WITHIN MWS COLLINGWOOD, FAREHAM HANTS - REF No 1512035**

Vacancies have arisen for 2 X OR7 of any specialisation to serve as a Weapon Engineering Training Group Professional Divisional Officer (WETGPDO) within MWS COLLINGWOOD, Fareham Hants on FTRS(HC) Terms and Conditions of Service (TCOS).

Accountable to 2IC Weapon Engineering Training Group (WETG) the WETGPDO primary purpose is to be a Divisional Officer for Phase 3 Trainees so that the provisions of BR3 and Weapon Engineering Training Group (WETG) Standing Orders are complied with. His/her secondary purpose is to ensure that trainees in his/her Division reach the training standards set, such that they are in all respects fit for their next assignment. Pay will be between £29,434.44 and £38,319.60 per annum depending on increment level and pay spine.

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**VACANCIES FOR 2 X OR6/OR7 OF THE WEAPONS ENGINEERING SPECIALISATION SERVING ON A FULL-TIME RESERVE SERVICE (HOME COMMITMENT) (FTRS(HC)) AS A WEAPONS ENGINEERING PRINCIPLES INSTRUCTOR SENIOR RATE WITHIN MWS COLLINGWOOD, FAREHAM, HAMPSHIRE - REF No 1511998**

Vacancies have arisen for 2 X OR6/OR7 of Weapons Engineering (WE) specialisation to serve as a Weapons Engineering Principles Instructor Senior Rate (WEPISR) within MWS COLLINGWOOD, Fareham, Hampshire on FTRS(HC) Terms and Conditions of Service (TCOS).

The Weapon Engineering Training Group (WETG) provides initial, career and pre-joining training for personnel of the Weapon Engineering sub-specialisation in Electrical Engineering Principles and Practical Engineering Skills.

Accountable to the 2IC Weapons Engineering the WEPISR primary purposes are:

- a. To instruct trainees in accordance with approved training standards and such other subjects as directed by OiC WEP under the functional authority of 2IC WETG.
- b. To provide Duty of Care to all Phase 2 trainees whilst on board HMS BRISTOL iaw Phase 2 Staff Orders Part One, Chapter 2.

His/her secondary purposes are:

- a. To act as a Divisional Officer/Senior Rating as directed.

- b. To act as Module Responsible Officer (MRO) as directed.
- c. To undertake Establishment Duties as directed.

Pay will be between £29,020.80 and £38,319.60 per annum depending on rate and increment level.

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**VACANCY FOR AN OR4 OF THE ELECTRONIC WARFARE (EW) OR COMMUNICATION INFORMATION (CIS) SPECIALISATIONS SERVING AS THE OPERATIONAL INTELLIGENCE MANAGER (OPINTEL MAN) WITHIN FOST SOUTH IN DEVONPORT - REF No 1086056**

A vacancy has arisen for an OR4 of EW or CIS specialisations to serve as the OPINTEL Manager within FOST South in Devonport on FTRS(HC) Terms and Conditions of Service (TCOS).

The OPINTEL role requires a full appreciation of the CIS architecture required to provide a fully fused RMP (Recognised Maritime Picture) with a thorough current understanding of how tactical intelligence is applied for Command appreciation. The remit of the OPINTEL position is to provide FOST (S) with a credible scenario based SHF/HF broadcast, which will enable Units to achieve OC (Operational Capability) for this to be achieved the candidate requires a high level of communication skills to ensure accuracy and clarity. He/She will be required to maintain close liaison with planners and external authorities to ensure that all elements are synchronised into one Situational Awareness Picture.

Accountable to the SWO CEW to FOST the OPINTEL manager's purpose is to provide FOST Operational Intelligence to support training.

His/her main tasks are the:

1. Production and provision of OPINTEL for all tactical serials within the OST syllabus.
2. General management and administration of the EW office, including all physical security arrangements within F10.
3. Liaison with outside agencies as necessary for simulation and tasking requirements.
4. Briefing of NATO units on FOST (S) OPINTEL procedures.
5. Management of the FOST (S) National and NATO WISE web pages.
6. Maintenance of the FOST (S) OPINTEL CIS architecture to provide PL037 to OST units.
7. Conducting of duty building security responsibilities within FOST HQ.

Pay will be between £24,445.92 and £29,398.20 per annum depending on increment level.

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**VACANCY FOR RN OR 7 TO OR9 SERVING AS THE CHIEF CLERK JOINT CYBER UNIT (RESERVES) IN IMJIN BARRACKS IN GLOUCESTER – REF No 1726380**

A vacancy has arisen for an OR7 to OR9 to serve as the Chief Clerk Joint Cyber Unit (Reserves) (JCU(R)) on FTRS(HC) Terms and Conditions of Service (TCOS).

The role of the Chief Clerk JCU(R) is to provide integrated specialist Reservist support to cyber operations in order to enhance Defence cyber capability. Basic pay will be between £29,143.08 and £41,011.44 per annum depending on rate, increment level and pay spine.

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**VACANCY FOR AN OR6 OF THE PHOTOGRAPHY SPECIALISATION SERVING AS A DEFENCE SCHOOL OF PHOTOGRAPHY (DSOP) INSTRUCTOR WITHIN RAF COSFORD WOLVERHAMPTON - REF No 1728766**

A vacancy has arisen for an OR6 of the Photography specialisation to serve as a Defence School of Photography (DSOP) Instructor within RAF COSFORD, Wolverhampton on FTRS(HC) Terms and Conditions of Service (TCOS).

The DSOP Instructor is responsible to the Officer Commanding Training (OC Trg) through Flight Sergeant Training (FS Trg) for all Instructional tasking.

Pay will be between £26,590.08 and £30,221.76 per annum depending on increment level.

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**VACANCY FOR AN RN/RM SO3 OR OR9 OF ANY SPECIALISATION SERVING ON AS NAVY COMMAND LAND AND LITTORAL MANOEUVRE COORDINATOR (NC LLM COORD) IN THE NAVY COMMAND HEADQUARTERS, LEACH BUILDING, WHALE ISLAND, PORTSMOUTH – REF No 1732827**

A vacancy has arisen for an RN/RM SO3 of any specialisation serving on a Full-Time Reserve Service (Home Commitment) (FTRS(HC)) as Navy Command Land and Littoral Manoeuvre Coordinator (NC LLM COORD) in the Navy Command Headquarters, Leach Building, Whale Island, Portsmouth

The delivery of Operational Capability is the primary function of the Navy Command Headquarters. The LLM Capability Delivery Team (CDT) is responsible for the capability development and delivery of the Royal Navy's Land & Littoral Manoeuvre capability. On behalf of ACNS (A & C), ACOS (LLM) monitors, maintains and develops the warfare capabilities of the Royal Navy within the Land & Littoral Manoeuvre core role, other than those related to CSAV and C4ISTAR.

Directly accountable to COS SO1 the NC LLM COORD is the principle staff support to ACOS (LLM)/DCGRM and the LLM CDT. Responsible for the day to day implementation and coordination of 1\* LLM requirements. Pay will be between £29,434.44 and £41,421.60 per annum depending on rank/rate increment level and pay spine.

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**VACANCY FOR AN OF 2 OF THE WEAPONS ENGINEERING SPECIALISATION SERVING AS THE VIRTUAL PLANNING TEAM STAFF OFFICER TO CAPTAIN (SOUTH) WITHIN THE FOST ORGANISATION IN HMNB DEVONPORT PLYMOUTH - REF No 1737462**

A vacancy has arisen for an OF2 of the Weapons Engineering specialisation to serve as the Virtual Planning Team Staff Officer (VPTSO3) within the FOST Organisation in HMNB Devonport, Plymouth on FTRS(HC) Terms and Conditions of Service (TCOS).

The VPT Staff Officer (VPTSO3) is to be a FTRS post with a sea liability responsible for efficient management and use of the limited FOST(S) technical Suitably Qualified Experienced Personnel (SQEP), to properly inform and assist with the design, development and generation of QEC, T26 and MARS. In order to maintain operational currency VPTSO3 is to retain the ability to deliver bespoke Operational Sea Training (OST) for in service platforms.

Accountable through VPTSO2 to Staff Marine Engineering Officer (SMEO) the VPTSO3 primary purpose is to act as the Single Point of Contact (SPOC) at FOST(S) who can collate, prioritise and disseminate demands from new build projects placed on FOST(S), and to ensure that they are met efficiently and in a timely manner. In addition to record and manage actions and decisions taken with respect to the different elements of projects including Working Groups (WG) that will inform the development of downstream training and assurance activity, and act as the SPOC for VPT teams formed within core sea rider FOST(S) personnel. Pay will be between £33,592.20 and £39,948.60 per annum depending on increment level.

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**VACANCY FOR AN OR9 OF ANY SPECIALISATION SERVING ON A FULL-TIME RESERVE SERVICE (HOME COMMITMENT) (FTRS(HC)) AS A HUMAN RESOURCES TRAINING SERVICES**

**GROUP – TRAINING NEEDS ANALYST WITHIN HMS NELSON IN PORTSMOUTH - REF No 1441826**

A vacancy has arisen for an OR9 of any specialisation to serve as a Human Resources Training Services Group (HRTSG) – Training Needs Analyst within HMS Nelson In Portsmouth on FTRS(HC) Terms and Conditions of Service (TCOS).

The Director Naval Personnel (DNPers) directs and develops the organisation for Branch Sustainability for the RN, RM, RFA and Maritime Reserves to meet the manning requirements of the Service in peace, crisis or war in accordance with authorised priorities. HR Training Services Group contributes by articulating the Service requirement for individual training of manpower, and assuring that such training is delivered efficiently and effectively. HRTSG also defines requirements for the Training Defence Line of Development (DLoD) through conducting TNA.

The Training DLoD describes 'the provision of the means to practise, develop and validate, within constraints, the practical application of a common military doctrine to deliver a military capability.' The non-equipment TNA cell

Accountable to the HRTSG SOTRSO2 the HRTSG Training Needs Analyst primary purposes are:

- a. Offering advice and consultancy to all Naval personnel on the Defence Systems Approach to Training (DSAT) and the non-equipment TNA process conducted by HRTSG.
- b. Offering assistance to appropriate project sponsors regarding understanding and articulating any potential non-equipment TNA requirement.
- c. Articulation of Training DLoD requirements in support of individual training solutions in accordance with JSP 822 guidance and as directed and prioritised by FLEET-DNPS PERS REQ DACOS.
- d. Delivery of bespoke training studies or training interventions in accordance with JSP 822 guidance and directed and prioritised by FLEET-DNPS PERS REQ DACOS.

Pay will be between £34,189.08 and £41,421.60 per annum depending on increment level and pay spine.

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**VACANCY FOR AN RN/RM OF3 OF ANY SPECIALISATION SERVING AS THE ROYAL NAVY PRE-DEPLOYMENT TRAINING AND MOUNTING CENTRE (RN PDT&MC) OIC WITHIN HMS NELSON - REF No 1396504**

A vacancy has arisen for an RN/RM OF3 of any specialisation to serve as the Royal navy Pre-deployment Training and Mounting Centre OIC within HMS NELSON on FTRS(HC) Terms and Conditions of Service (TCOS).

The RN PDT&MC OIC is accountable to the SO1 ACMP and has the primary purposes to:

- a. Be the Officer in Charge of the Royal Navy Pre-Deployment Training and Mounting Centre (RN PDT&MC).
- b. Support Maritime and Joint operations, exercises and crisis by providing Pre-deployment Training (PDT) for NS personnel deploying as individuals and not part of formed units.

Pay will be between £42,314.16 and £50,676.84 per annum depending on increment level.

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**VACANCY FOR A LT CDR (MESM) AS THE NAVY FOST UNDER WATER TRAINING CAPABILITY – PROJECT MANAGER 02 (UWTC - PM 02) WORKING BETWEEN PORTSMOUTH, PLYMOUTH AND SCOTLAND – REF No 1731510**

A vacancy has arisen at Navy FOST working between Portsmouth, Plymouth and Scotland for a Lt Cdr (MESM) serving on Full Time Reserve Service (Home Commitment) FTRS (HC) Terms and Conditions of Service (TCoS) as the UWTC – PM 02.

Working to the UWTC-SO1 in NCHQ as a team member of the UWTC Programme (with Team Leader based in Abbey Wood), this post will manage the UWTC subordinate project to ensure effective and successful transition of elements of Phase 2 & 3 submarine training currently delivered at DSMarE to within the training envisioned to be delivered from 1 Jan 2018 by the UWTC at HMNB Clyde. A key deliverable of the training transition will be the re-baselining of training necessary to support the ASTUTE and Successor SSBN Classes putting in place the training design, delivery and support mechanisms by which training can be sustained and meet the ACNS(Trng) vision – Flexible, Adaptable and Effective – into the future. Basic pay will be between £42,314.16 and £50,676.84 per annum depending on increment level.

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**THE CLOSING DATE FOR APPLICATIONS FOR THESE JOBS IS MONDAY 1 DECEMBER 2013**

**Full details of ALL of these positions is available from:**

**NPT(Reserves), MP 1-2, Room 108, West Battery, Whale Island, Portsmouth, Hampshire, PO2 8DX. Email: [navypers-resmailbox@mod.uk](mailto:navypers-resmailbox@mod.uk)**

**Applications are to be submitted in the form of a covering letter, maximum 2 page CV and your last 3 SJARs.**